



# LEIGHTON-LINSLADE CROQUET CLUB

Founded 2000

## GENERAL COMMITTEE MEETING

Wednesday 13th June 2018 At 7.30pm - Page's Park pavilion

Committee Members present: -Malcolm Kirby (chairman), Roger Stroud (secretary), John Cundell, John Thorp, Ross Bagni, Val Jeffers, Sheila Beal, Judith Pengelly

### Minutes

#### **1. Welcome**

Malcolm welcomed members and opened the meeting at 7.30pm.

#### **2. Apologies for absence**

Roger had apologies from Mary Kemp who is on holiday and from Sally Clay who is off sick.

#### **3. Minutes of meeting held on 7th March 2018**

Malcolm asked if there were any queries with the minutes of the March committee meeting - there were no queries so Malcolm signed a copy of the minutes.

#### **4. Matters arising & review of Actions (if not included below)**

There were no matters arising.

#### **5. Reports: -**

##### 5.1 Secretary's report including correspondence to Club (see also Appendix 2)

###### 5.1.1 Croquet Association (CA)

The CA is offering technical assistance to clubs such as hosting of a web site for those clubs without one. This is one of their initiatives re attracting new members.

Encouragement is given for clubs to get involved in the 'Social Media'.

In response to this, I have set up a FB group 'Leighton Linslade Croquet Club'.

I need to do more work on that - time isn't something I have had a lot of recently.

###### 5.1.2 Our Web Site

In previous years we have had on the web site (also on the Newsletter produced by John C) match reports from all our matches and tournaments.

So far this year we have not had match reports produced, so therefore there will be no detailed info on the web site or the newsletters.

If we wish to have reports (and maybe photos) someone needs to be nominated to produce them.

###### 5.1.3 Club Assets

Club assets, whatever they are, should be shown in our accounts. This came to light recently re talking about our two lawn mowers when I realised that we purchased them and the 'club asset' is not being shown in the accounts. I guess this must be the case with our croquet balls. I suggest that Mary has a word with the accountant who audits our accounts on this matter.

###### 5.1.4 Membership Confidentiality

Most organisations, both commercial businesses and clubs, who hold personal information of their customers & members have sent notification to those people whose information they

hold related to how they use this personal data as well as related matters such as the rights of those whose information is being held.

John Cundell stated that he and the Membership Secretary would modify our Membership Renewal forms to give members the opportunity to decide how they wanted their personal data handles.

#### 5.2 Treasurer's report {inc mowers }

John Cundell passed around the Treasurer's Report and said that the annual fee to the Council had recently been paid.

#### 5.3 Membership Secretary's Report

John Cundell presented this report and said that we currently have 43 members with a prospect of one or two more over the coming weeks.

## **6. Lawn 1 Shelter**

Will be remedied within a couple of weeks on a Wednesday (4th July) and will need 4 people + power tools.

## **7. Fixtures: -**

### 7.1 B-Level

This tournament, organised by John Cundell, is on this coming Saturday 16th June.

There are 12 players taking part, two from our club (David Ball & Roger Stroud) and the other ten travelling from different parts of UK.

### 7.2 C-Level

This competition is scheduled for Friday 13th July.

### 7.3 League Matches

John Thorp said that all league matches have dates booked.

Ross said that whilst he has been off sick for a while, Jean has been looking after the handicap league.

### 7.4 Friendlies

John Thorp said that whilst many Friendlies have already been booked with a date, there is a possibility of another Friendly with Northampton & High Wycombe.

### 7.5 Peter Davis trophy

Ross said that there is only 1 outstanding match currently.

## **8. Lawn Maintenance**

### 8.1 Grass Length

John Cundell said that it is disappointing how long the grass is and he has spoken to the Council mowing staff especially with the B-Level tournament in a few days time.

### 8.2 Mowers

David Ball has asked if he can purchase the smaller of our mowers which he is currently holding after carrying out a minor repair.

John Cundell said that it cost £420 when we bought it.

After a brief discussion the committee decided to keep the mower.

## **9. Any other business**

### 9.1 John Cundell

John Boon has requested if he can have some of our older croquet balls and would a give the club a donation - the committee agreed to let him have two of our older balls.

## 9.2 John Thorp

John said that some members had raised the possibility, when we have our new clubhouse, about the possibility of offering lunch to visiting clubs; such as the lunch Wrest Park organise at their B-Level, salad + desert, fruit etc. After discussion it was agreed that we would raise this again when we are certain of the size and facilities of our new clubroom.

## 9.3 Val Jeffers

Val raised the idea that Roger had put forward some time ago about organising some evening croquet sessions. It was agreed that we would set up and try these sessions: -

July 18th

Malcolm 25th

Ross, 1st Aug

Roger 8th Aug, 6-8pm

It was noted that we have a committee meeting on the 8th Aug so we will have our committee meeting at 8.30pm.

## 9.4 Malcolm

Malcolm said that we ought to send a card to Sally in the light of her recent illness. John Cundell remarked that our Membership Secretary did this at the start of Sally's illness.

## **10. Pavilion re-development (see also Appendix 1)**

There was extensive discussion regarding the proposed re-development, based around the architects drawing we had been given by Ian Haynes.

It was agreed that this topic will be handled by Malcolm, John C and Roger, reporting back to the committee any new developments.

Roger said that he will draw up a document as a response for Ian Haynes ( the following day) and that Malcolm would contact Ian to arrange a further meeting.

**Note: -**

**The document drawn up by Roger is Appendix 1 of these minutes.**

# Appendix 1

## Page's Park Pavilion - Proposed Ground Floor Plan

### 1. Background

This document has been produced by Leighton-Linslade Croquet Club following our meeting with Ian Haynes at The White House on Tuesday 5th June at 3pm. At the meeting were Malcolm Kirby, John Cundell and Roger Stroud from the Croquet Club and Ian Haynes, Head of Grounds and Environmental Services at Leighton-Linslade Town Council.

The 'Draft Landscape Plan' produced by Stockton Builders is Drawing Number 8253/JB/0501 and the date of the plan given to us at the meeting is 15.05.18. The plan scale is 1:100 produced on A2 paper.

### 2. Croquet Club Current Facilities

The croquet club currently have two areas within the pavilion: -

a) Our clubhouse dimensions are 3.05 mtrs x 2.82 mtrs equalling 8.6 sq mtrs.

b) Our storage room dimensions are 4.75 mtrs x 2.75 mtrs equalling 13.06 sq mtrs

In addition we currently have shared use to the toilets.

For comparative purposes, the referee changing room that we were previously offered has dimensions of 2 mtrs x 3.3 mtrs equalling 6.6 sq mtrs.

### 3. Summary of Aspirations

We have needed additional club room space for some years and we had permission from the Council to additionally use the current referee's changing room. Ian Haynes then told us that he had plans for development of the pavilion and our increase in clubroom space would be accommodated with the new pavilion layout.

We currently have 43 club members and frequently throughout the playing season hold matches with up to 16 players plus a number of visitors, having tea and cakes at the end of the match.

Our main aspiration is to have a clubhouse with a kitchen and a table area able to seat about 20 people as well as sufficient storage space for our equipment.

### 4. Draft Plan

We appreciate that the plan given to us is an early draft allowing us to comment and express our opinion and any concerns we have.

#### 4.1 Croquet Store

The area marked 'The Croquet Store' on the plan is our current clubhouse which would therefore be 8.6 sq mtrs and on the West wall there are two toilets for exclusive use of the croquet club

#### 4.2 Croquet

The area marked 'Croquet' is designated to be our clubhouse. The dimensions of this area are 2.7mtrs x 4 mtrs equalling 10.8 sq mtrs.

Ian explained at our meeting that with this proposal we would share the area marked 'kitchen' with other pavilion users; sharing would mainly be with the playgroup that meets every day for mothers and small children.

### 5. Comments and Opinion

#### 5.1 Kitchen Facilities

We feel that it would be impractical to share a kitchen with other pavilion users. We would be constantly walking through the 'main hall' disturbing many other activities. We really need our own kitchen corner where we can hold our own drinks selection / biscuits etc. Since our new club room is

'corner to corner' with the new kitchen facility, a kitchen facility in our new clubroom would be able to share water and drainage facilities with the new kitchen facility. It might help access to water & drainage if our doorway into our lawn area is moved across to the other side, allowing our kitchen to be closer to the corner adjacent to the other kitchen facility.

## **5.2 Lobby**

The area marked lobby is shown as dimensions 2.7 mtrs x 5.8 mtrs equalling 15.67 sq mtrs.

We would like the draft plan to be modified in this area as: -

a) The lobby length to be reduced to 4 mtrs and the door from the lobby into the main hall to be moved accordingly. This would increase our croquet area by 1.8 mtrs increasing our area to 15.67 sq mtrs.

### Note

The playgroup may require storage area for the buggies in which they bring their children. In addition to the new lobby (albeit reduced size) there is still the whole of the main corridor in the pavilion.

## **5.3 New Croquet Clubhouse**

### **5.3.1 Access**

Our usual means of entry into our clubhouse would be from the new car park, through the re-located gate into our lawns area and then using the steps / ramp into our clubhouse. We do not require a door at the other end of the clubhouse to go into the lobby. Having our only entrance / exit from our clubhouse to our lawns area would make our clubhouse much more secure.

### **5.3.2 Size of room**

The width of the room, measured internally  $\approx$  2.7 mtrs causes us a problem, giving us barely enough room with table(s) and chairs either side allowing for worktop / sink unit on the wall behind the main hall. The room will be extremely cramped given the current width dimension. Once done, the changes to the pavilion will never be radically altered so it is crucial that we get a clubhouse 'fit for purpose' in size.

We feel that if the width of the extension is increased by 60 - 90 cm then this would give us enough width in space to avoid having cramped clubhouse.

## **5.4 Windows**

We feel that much more information is required on location of windows in the newly built area and whether the plan is to have shutters for the new windows and new doors?

## **5.5 Toilets shown in the croquet store**

The plan does not show whether the toilet doors open into the toilet or out into the store area. This is important as it will significantly affect our storage possibilities.

## **5.6 Access ramp to croquet store**

The current 'stepped' entrance to the Croquet Store needs to be changed to a sloped ramp to enable entry and removal of some of our equipment.

### 5.7 Summary of designated areas

	Current area including the referee's room which was agreed in the past	Proposed draft plan as given to us	Proposed draft plan with the additional 'lobby space'
Croquet club store	13.06 sq mtrs	8.60 sq mtrs	8.60 sq mtrs
Club House including the referee's changing room	15.20 sq mtrs	10.80 sq mtrs	15.67 sq mtrs
<b>TOTAL</b>	<b>28.26 sq mtrs</b>	<b>19.40 sq mtra</b>	<b>24.27 sq mtrs</b>

For those more used to Imperial measurement, the clubhouse with the additional lobby space measures 8ft 10in wide and 18ft 11in long.

Roger Stroud  
Croquet Club Secretary  
14th June 2018

## Appendix 2

### **Secretary Report to the June Committee Meeting**

#### Croquet Association (CA)

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We need to consider what we should do as a club?

Lawn 1 shelter - what is happening on this?

Roger Stroud  
Club Secretary